

Check In Check Out (CICO) Program

The CICO Program is a school-wide, check-in, check-out prevention program for students who are starting to engage in problem behavior. The goal of the CICO Program is to prevent students who are acting out from escalation and provide them with more frequent feedback on their behavior to prevent future problem behavior. Below are answers to some frequently asked questions about the CICO Program.

Which students do well on the CICO Program?

Students who you are concerned about and/or who are starting to act out but ARE NOT currently engaging in dangerous (e.g., extreme aggression, property destruction) or severely disruptive behavior (e.g., extreme noncompliance/defiance) would be good candidates for the CICO Program. Students who have problem behavior across the day and in different settings are good candidates for the program versus students who have trouble only at recess or during math.

How do staff members participate in the CICO Program?

Staff participate by providing both verbal and written feedback to students at pre-determined times throughout the day. The feedback is quick and instructional.

Who is responsible for checking students in and out?

A dedicated staff person(s) is in charge of checking students in and out on a daily basis.

How do students get selected for CICO?

A request for assistance is made to the Tier 2 Team. In collaboration with the teacher, the team will determine whether the CICO Program is appropriate or whether another intervention would be more appropriate.

What is the family's role?

A daily report goes home daily with the CICO student. The student is encouraged to show the report to parents and get a signature to return to school during the next day check in. Families are encouraged to acknowledge their child's efforts and successes and to refrain from punishment when their child temporarily slips up. A weekly check in with the child's teacher is highly encouraged.

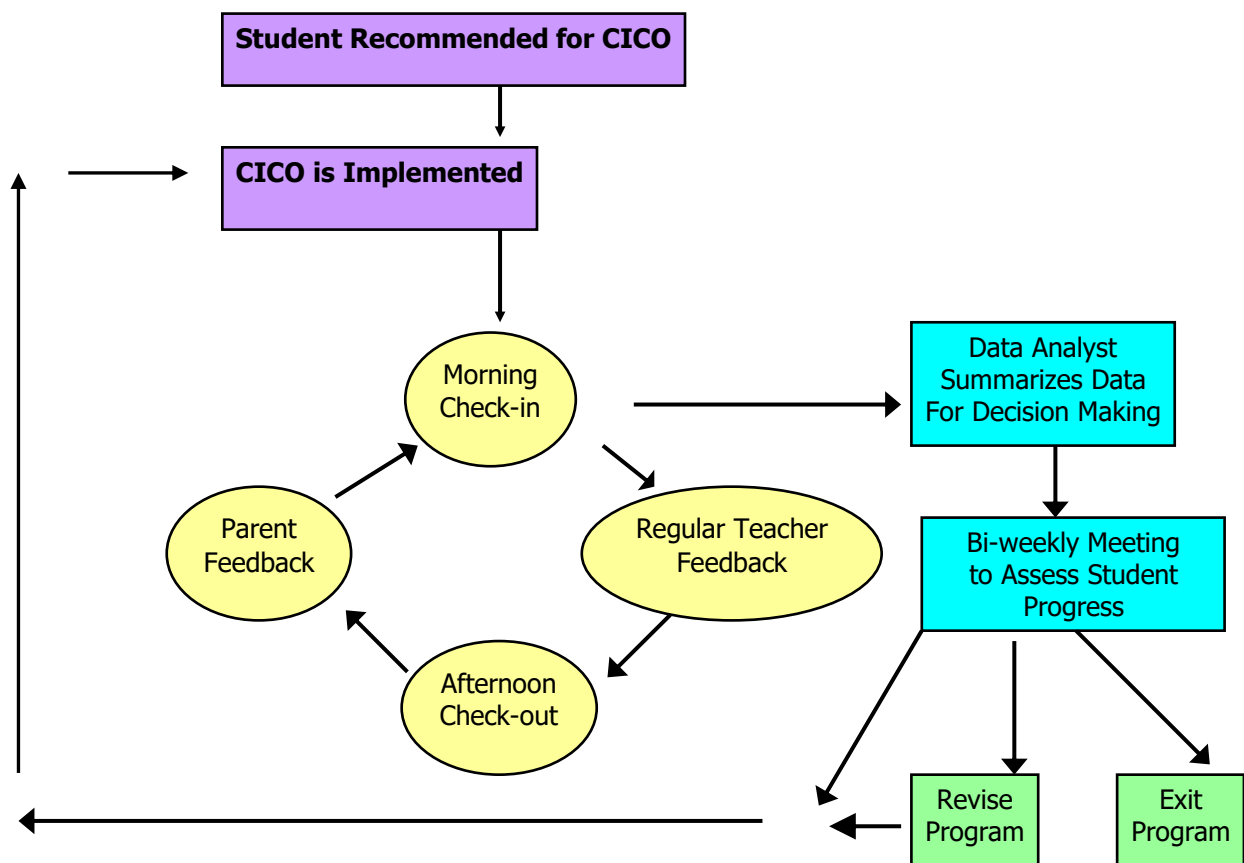
How long are students on the CICO Program?

The CICO Team looks at each student's data to determine if he or she is ready to be faded off the CICO Program (6 weeks of 80% average of the points). Students will fade off/move to self-management as they become more independent in managing their own behavior.

How is student progress monitored?

A designated staff enters data into CICO-SWIS daily or at a minimum, weekly. On a weekly basis, the data analyst reviews the data & provides a report to the Tier 2 Team. The team determines if program should stay the same, be adjusted, move to fading/self-management, or referred for Tier III interventions.

CICO Cycle



What do students do with their earned points?

Students receive a point for each day the goal is met. The points are totaled at the end of the week. Students may use or save points to access the recognition item/activity. Points are not taken away from students.

CICO Record

Name: _____

Date: _____

2 = great

1 = OK

0 = hard time

	Safe			Responsible			Respectful		
Period 1	2	1	0	2	1	0	2	1	0
Period 2	2	1	0	2	1	0	2	1	0
Period 3	2	1	0	2	1	0	2	1	0
Period 4	2	1	0	2	1	0	2	1	0
Period 5	2	1	0	2	1	0	2	1	0
Today's goal				Today's total points					

Comments:

CICO Home Report

Name: _____

Date: _____

_____ I met my goal today

_____ I had a hard day

One thing I did really well today was: _____

Something I will work on tomorrow is: _____

Comments:

Parent/Guardian Signature: _____

Comments:

Parent/Guardian

Daily:

- When your child meets his/her goals acknowledge their efforts for doing well in school.
- When your child does not meet his/her goals refrain from further punishment, he/she will have another opportunity tomorrow to meet his/her goals.

Weekly:

- When possible, set up a special treat, activity or extra privileges when your child has used his/her CICO Home Report to keep you informed of weekly progress

CICO Store

	Wants Attention	Wants something	Wants to escape attention	Wants to avoid something
Small 4	Take note to office/teacher Ask a peer to play/read/draw Be a leader Principles recess	Trip to treasure chest Choose a snack Choose a 5 min. activity School wide sticker Principles recess	Computer time by self	
Medium 8	Computer with a friend Extra sharing time	More time for selected activity	Time alone	Alternative assignment
Large 16	Out to lunch with <u>TBA</u> Class recess, free time, or popcorn party	New school /art supplies		