

Acknowledgement System Matrix

Type	What?	Who?	When?	Where?	How?	To whom?	Why? (purpose)
<p>High Frequency</p> <ul style="list-style-type: none"> In the moment, predictable, happens all the time (i.e. Gotchas, Paws, High Fives) 	<p>ROAR Cards</p>	<p>Any staff member in building (classified & certified)</p>	<p>When any student exhibits ROAR behavior</p>	<p>Throughout the school</p> <ul style="list-style-type: none"> Classrooms Hallways Playground Cafeteria Library <p>ROAR cards are in workroom</p>	<p>Staff member fills out ROAR ticket with student's name and what behavior they exhibited</p>	<p>All students</p>	<p>To acknowledge ROAR behavior expectations</p>
<p>Redemption of High Frequency</p> <ul style="list-style-type: none"> What happens once one gets a high-frequency acknowledgement? (i.e. school store, drawings) 	<p>ROAR Cards – Drawing and wearing of T-shirts</p>	<p>Admin TOSA draws names</p>	<p>Weekly – on Thursday</p>	<p>Students place ROAR card in grade level buckets in main hallway</p>	<ul style="list-style-type: none"> Random drawing Students names are announced over intercom with Friday announcements Students come down to office to pick up T-shirt after name is called Whole group gets picture taken and posted in main hallway 	<p>One boy and one girl per grade level</p>	<p>To provide a public acknowledgement of 2 students per grade level</p>

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<p>Unpredictable / Intermittent</p> <ul style="list-style-type: none"> Surprise acknowledgment, not frequent, may be based on data 	<p>ROAR Postcards mailed home</p>	<p>Grade level teams</p>	<p>Once per week</p>	<p>Postcards can be found in front office</p>	<ul style="list-style-type: none"> Grade level team nomination for demonstrating good effort Grade level team completes postcard Postcard is dropped off on Secretary's desk and she mails home 	<p>2 students per grade level</p>	<p>To provide a surprise note home to parents of student's effort.</p>
	<p>Super Sub Slips</p>	<p>Substitute teachers</p>	<p>Anytime they are in the building</p>	<p>5 Super Sub slips and directions included in sub folder/plans</p>	<ul style="list-style-type: none"> Substitute is given sub slips and asked to give out to students throughout the day When a student receives a Super Sub Slip, they immediately go to the office Student gets a sticker that says "I was a super Sub Helper!" 	<p>Any student exhibiting ROAR behavior</p>	<p>To encourage students to maintain ROAR expectations while teacher gone</p> <p>To provide a management tool for substitutes</p>

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Unpredictable / Intermittent <ul style="list-style-type: none"> Surprise acknowledgment, not frequent, may be based on data 	ROAR staff notes	Any staff member in building	When a staff member has done something nice for a colleague	Throughout the school <ul style="list-style-type: none"> Classrooms Hallways Playground Cafeteria Library ROAR staff cards are in the basket near mailboxes	<ul style="list-style-type: none"> Staff completes ROAR note with the name of person and good deed Staff gets a piece of candy from principal's office to tape to the note Staff puts the note in other staff members mailbox 	All staff	To acknowledge good deeds done for one another
	Golden Plunger	Custodian	Once per week	In the classroom	<ul style="list-style-type: none"> Custodian leaves golden plunger on the desk of the classroom teacher Golden plunger is displayed for all to see 	The cleanest classroom for the entire week	To encourage staff and students to respect their environment To include the custodian in the PBS system To provide a public and visible acknowledgment
Long-term Universal Celebrations <ul style="list-style-type: none"> School-wide target met 	Assembly with activities	All school participation PBS team plans	Quarterly	In the gym, auditorium or playground	<ul style="list-style-type: none"> Primary and intermediate separate 	All school participation	To celebrate the effort of the entire school with ROAR expectations

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